

Historical Society of Dayton Valley
BOARD MEETING MINUTES

Wednesday November 12, 2014 - 10:30 a.m. Open Session
Dayton Valley Community Center

MISSION STATEMENT

To protect, preserve and promote the Historic Dayton Museum as well as Dayton-area history, historic integrity, heritage and culture for the education and enjoyment of present and future generations.

WELCOME

1. **Call to Order** The president called the meeting to order at 10:38 am.
2. **Roll Call** All board members were present plus nine members
3. **Flag Salute** The president led the flag salute
4. **Introduction to Board Meeting Procedures** The president reviewed the Board Meeting Procedures.
5. **Review and Adoption of Agenda** Laura moved and Jenny seconded to approve the agenda with the following adjustments, move item 17 to follow item #10 and pull item #6 for separate consideration. The motion carried 7-0.

PUBLIC COMMENT Vicki shared she had received two calendars from a motorcycle club who had used the depot for a photo shoot for their yearly calendar. One will hang at the museum and the other will be put in the files.

CONSENT AGENDA - *All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion.*

6. **Minutes of October 8, 2014 Board of Directors meeting** Linda A. moved Laura seconded to approve the minutes with the following correction:
Item 11 should read *the motion carried 6-1 with 1 abstention.* The motion passed 7-0.
7. **Acceptance of Donations**– The Accession Committee submits for Board acceptance the following donations and temporary loan:
8. **Fleckenstein** –
 - a. Album of Articles, Photos, letters from Judge John F. Fleckenstein**Sawyer** –
 - a. Old shoe sole found in Sutro Field
 - b. Roll of wallpaper from closet in upstairs bedroom of Union Hotel**Walmsley** –
 - a. 2nd December 1933 check stub Dayton Consolidated Mines Company with a receipt from CC Braun dated 10-24-33
 - b. Newspaper Lyon County Times Dayton Nevada Saturday August 6th 1898**Maginot** –
 - a. Old wooden sign “MINERAL RAPIDS XXXXXX?” an item offered on Loan (Temporary) and currently under negotiation to change the status of the item to a Donation.
Linda A. moved and Elaine seconded to approve the amended Consent Agenda. The motion carried 7-0.

REPORTS AND COMMUNICATION

1. Mabel moved and Grace seconded to adjourn at 1:02 pm **Treasurer’s Report** – Grace Ricci gave a financial report on income and expenditures from 10/1/2014 – 10/31/2014. Beginning balance: \$7418.03, Income: \$2, 769.17, Expenses: \$2,974.95, Ending Balance: \$7,212.25. Mary Ann moved and Mabel seconded to approve the Treasurers report. Motion carried 7-0.
2. **Correspondence** – Grace shared thank you letters, one from Tom & Dianne Parcels, the other from Kay Winters.
3. **Directors’ Reports**
4. -Jenny gave a brief security update – Pat will be contacting sheriff for further coordination of the security procedure. In addition she gave a written report on the internet service account which she said should be evaluated in March.
5. Laura reported her book is coming along. She’s still searching for and obtaining family pictures.

6. Mabel has gotten answers back from insurance company: rummage sale is automatically covered. She emphasized that when anything is borrowed from the museum, to be sure to let someone know who and when it was borrowed.
7. *(moved to after item #11)* **Christmas Party** Moved to accommodate the member's schedule. Gretchen gave an update on the final plans for the annual society Christmas party. She discussed costs, décor and menu, and requested to borrow snowmen and flocked Christmas trees for the décor. Mary Ann moved and Mabel seconded to approve a \$200 budget for the event. The motion carried 6-1.

BUSINESS

8. **2015 Board Election** – Mabel gave a status update and reported everything has proceeded as planned. A table will be set up at the entrance to the meeting for election panel to receive and tally votes, both those received by mail and those made at the November general meeting.
9. **Laura Tennant and Gold Nugget Awards** – Mabel gave an update on the selection procedure. Four people have been nominated for the Laura Tennant award; two will be selected by vote. There are two nominees for the Gold Nugget award. Mabel moved and Linda A seconded that the Gold Nugget award be approved for the two nominees by acclamation. Motion carried 7-0.
10. **Digital Preservation Policy Proposal** – Jenny presented a San Jose State University Degree Program entitled “Archives and Records Administration.” She recommended that she and Linda Clements complete a requested questionnaire for this program giving us the opportunity to take advantage of the results of the program for our use in archiving and record management. Mary Ann moved and Linda A seconded to approve Jenny's recommendation. The motion carried 7-0.

EVENTS / ACTIVITIES / PROJECTS

11. **Railroad Working Group Update** – Phyllis provided a report on the group's November meeting. The November meeting will be the last RRWG meeting until February. John and Stony will be working on getting donated poles milled into lumber to rebuild the boxcar. She has made an accounting of depot and shed keys and will try to get volunteers to complete a few maintenance projects before the end of the year. Linda C. shared information on the depot grant. The Dube Group will be the architect for the project and will receive key to depot. Electrical supply to depot is currently being arranged and should be completed soon. Hazardous inspection has been done. Linda C will be completing HPF application for further funding for archeological dig
12. **Haunted Hayride into Nevada History** – Linda gave report on the event. She will submit the outcome report when all expenses are in. Volunteers were outstanding, the weather was great and participation was over and above expectations, estimated at about 500. A very successful family oriented event for the community.
13. **Nevada Day Parade** – Mary Ann shared a participation plaque that we had received. Outcome report will be forthcoming when all receipts are turned in, but estimated expense for under \$150. Float was deemed wonderful and well received.
14. **Christmas Party** – *This item was moved to follow #10.*

AGENDA PLANNING

15. **November General Membership Meeting** - Due to time constraints, Mabel announced she and Mary Ann would complete the November general membership meeting agenda.

PUBLIC COMMENTS / OPEN DISCUSSION

- Jack asked if the Board would authorize the printing of the calendar for this year.
- Linda A moved and Melanie seconded to approve the printing calendar. The motion carried 7-0.
- Jack and Linda C reminded all those who took pictures at the parade and the Halloween event to please email their photos to them for our archives.
- Laura requested that the Board approve submitting a request for a room tax grant toward finishing up the Dayton video project and to follow up with a NCOT grant request to complete it. Linda A moved and Elaine seconded for Laura to submit a request for \$2000 for a room tax grant and to follow up with NCOT grant application in the spring. Motion carried 7-0.

ADJOURNMENT – Motion made by Mabel, seconded by Grace to adjourn at 1:02pm.

Minutes submitted by Mary Ann Sichak, 2014 Secretary

Draft Minutes amended/Approved by the Board January 14, 2015, (Mabel Masterman, 2015 Secretary)