

HISTORICAL SOCIETY OF DAYTON VALLEY
MINUTES – BOARD OF DIRECTORS MEETING

March 9, 2016

The monthly Board of Directors Meeting was held at the Dayton Valley Community Center, Dayton NV.

Meeting was called to order at 10:30 am by President Gloria Manning followed by the Pledge of Allegiance

Board Members present: Gloria Manning (Pres.), Mabel Masterman (V. Pres.) David Dukleth (Sec.), Lynne Ballatore (Tres.), Duncan Lee (Dir.), Stony Tennant (Dir.), Laura Tennant (Historian), Patrick Neylan (Museum Curator), Bernie Allen (RR Group). **Other members present:** Linda Clements, Phyllis King, Gretchen Arndt, Elaine Bergstrom, MaryAnn Sichak, Vicki Kinney, Melanie Wilhelm, new member Arlene Haber.

MEMBERS COMMENTS: Those wishing to speak during this time are asked to state their name for the record in order to be given the opportunity to get something on the agenda for the next meeting or to move forward an agenda item. Time will be limited to three minutes.

MINUTES:

- Stony asked that a clarification be made under the miscellaneous comments portion of the February BOD minutes. No lead was found in our museum system. It had been a concern of Mike Workman, Public Works Director. Mabel pointed out that the two motions made near the end of new business/updates were agreed on to be tabled. The first was a motion to table updating/revising the bylaws and the second was to use Robert's Rule of Order. Mabel moved that the minutes be accepted as corrected. Motion seconded, all agreed, no abstentions. Linda and Mabel will get copies when changes are completed.

TREASURER'S REPORT:

- Lynne presented her Treasurer's Report for February detailing HSDV Income and Expenses. Starting Balance February: \$8,487.76, Income: \$1,271.00, Expenses: \$2,062.71; Ending Balance: \$7,696.05.

CORRESPONDANCE:

- Lynne received an envelope with a 1st Day Cover originally issued by the Post Office in 1959 and sent to Laura from Kath & Marty Mendenhall of Georgetown, CA. It was issued to commemorate the Silver Centennial of the discovery of the Comstock Lode. Lynne also received a thank you for Pat and Laura from Sarah Ning and her group of friends for the recent museum and town tour. She bought a lifetime HSDV membership. Del Minor donations made in her memory to the HSDV were discussed. A letter to the family addressing the donations made in Del's name will be sent out.
- Laura also received grant info from Nevada Humanities. She sent a link to Duncan and Laura. Duncan printed off some info from their website.
- Insurance information (Non-Profit Insurance Alliance Group of Nevada) that Lynne received was discussed. Laura made motion for Treasure to handle insurance, seconded by Bernie, all in agreement, none opposed, one abstention. Insurance to be sent to Treasurer@HSDV.org

PRESIDENT'S REPORT:

- Gloria got a welcome letter from PastPerfect after our recent purchase of their accessioning software for the museum. Future contacts with PastPerfect will be directed to the museum curator. Additional information relating to PastPerfect: Laura said she will not be too involved but will work on the research end of the program. Vicki has the membership program. Laura has looked into training and has been in contact with the Nevada State Archives. She was told that Jeff Kintop has a person belonging to the Nevada Historical Society who will come out in a couple of weeks to do a training session. Members outside of the accessioning committee asked to attend and Gloria said it would be okay. More information will be provided as the training date and time are finalized.
- Gloria stated that we will follow Roberts Rules of Order. Only after the Board has discussed and made 1st and 2nd motion will non-board members be allowed to comment. They then can be recognized by the President. Following additional discussion amendments to the motion can be added if needed.

SECRETARY'S REPORT:

- HSDV member Virginia Schwall's obit notice from CC's Nevada Appeal newspaper was presented. She was named after Virginia City. She lived almost all of her life in Stockton, CA. where she was born and as a resident of Dayton since 2006.

OLD BUSINESS/ UPDATES:

- **HSDV Photos/printer:** Jack Folmar states that he wishes to no longer be involved in HSDV activities. Discussion followed on how to fill in behind him with photography related support of the HSDV. Stony made motion to have Jack meet with Laura to discuss transitioning needs. Bernie seconded, all agree, none opposed, no abstentions. Linda suggested photo storage can be made available at her business on their server.
- **Rummage Sale Update:** Gretchen reported that the sale dates are set for June 17 and 18. Setup will be on the 16th. Work in the Depot prevents it's use this year for storage and display. She is looking into the use of a store front (vicinity of 1st and 10) near River Vista Storage for drop off, sorting and organizing. No junk will end up in the sale. She will be getting more info relating to store front rent, etc. She also is working on the 2015 scrapbook and needs older docent letters from 2015 - beginning of 2016. Linda will printout in color from the web site.
- **Appointment of Secretary for RR Depot Committee:** Duncan presented the Board with two nominations for the position of Secretary; Bernie Allen and John Crowley. Consensus was that they be officially nominated by the Board: Gloria nominated Bernie and Mabel nominated John. Lynne seconded both nomination. Discussion followed. Duncan requested the need for the RR meeting minutes be completed before the BOD meeting the week following. A secret ballot was conducted with John receiving the majority of votes. Lynne made a motion to appoint John as RR group secretary. Stony seconded motion, all in favor, none opposed, no abstentions.
- **RR Depot Committee Report:** Duncan reported that the title of manager will be used for the person in charge of Depot restoration and usage and also for the person in charge of RR operations. Duties and responsibility will be worked out by each committee member. The RR Days event is high priority for the managers. Duncan reported that Linda attended a Dayton Valley Days meeting where it was brought up that the Boys and Girls Club might have an interest in holding a musical concert type event on a Saturday evening. He will bring this before the Board if they decide to do the event. Grant application coming up next month was discussed. Paneling removal in the main room and a roof leak in the Depot were discussed. Stony said he has investigated the source of the leak and determined that it will be an easy fix. Duncan made motion to remove paneling and fix leak. Mabel seconded it. Linda recommended saving the panels and Laura had someone interested in them. Linda questioned whether we need to bring every step of the Depot restoration before the Board. Duncan said that once the grant money is in hand then the depot restoration group can proceed with a step by step restoration plan to be presented to the Board. Linda, Stony, and John have been working out how to proceed with the depot restoration. Phyllis expressed the need to replace wire where the birds have access and to replace a portion of the ceiling. Stony felt that anything on the inside will be permitted. The motion (paneling removal and roof leak repair) was voted on, all agreeing, none opposed, no abstentions. The committee's budget is being worked on. Duncan will talk with comptroller concerning insurance for the property and building. He would also like to use the same PastPerfect accessioning system at the depot as is being used at the museum but would like to also be able to take in loaned items. He would like to be involved in the training. Laura cautioned in including items not related to Dayton history. Linda said that some like items to those actually used locally may be brought in but identified as such. Laura would like to have the accessioning committee involved with these types of questions. Bernie had concerns about being sure to include Southern Pacific RR history which he said had a greater involvement here than Carson and Colorado RR or V&T RR. MaryAnn said that the software can accommodate documentation of loaned items. Laura will bring accessioning/loan items questions to Board. They will be holding a meeting tomorrow. Duncan's RR Group will be using the Dayton Ding camp 'Stony' shed and boxcar for storage of items when work starts in the Depot. Laura mentioned the Night in The Country event in Yerington.
- **Update from Curator:** Pat reported on the opening of the museum. The first weekend went well and he has already had three special group tours. MaryAnn has worked up an official museum training manual and has Elaine on computer and background work. He has 5 or 6 new people signed up and has completed several training sessions with the docents.
- **Sutro School Event:** Laura reported on the upcoming 20th birthday event on the 24th. (covered in more detail in previous minutes). She needs help with setup (4 or 5 tables in corner of multipurpose room) from 2 to 5:30 pm. and they will follow with an academic fair from 5:30 to 7:00. A silent auction will be held. Wearing of Period Costumes is encouraged. They will also have a time capsules and corner stone dedication. A Dayton book signing with Jack Folmar will include a PowerPoint show of Laura and Jack's photos from the museum and book. Jack will also present Sutro related photos to the school. Gloria will send out a flyer for the event.
- **Software for Museum Accessioning and Research (PastPerfect):** Has been installed. Training will be upcoming in a couple of weeks. The RR group as well as others using the software will be notified. Vicki and Gloria will be meeting at the museum tomorrow to get an introduction to the software program and watch the supplied videos and to further discuss the room setup. The space for the computer, printers, and supplies need to be addressed. Elaine has a table to donate. Gloria would like a new keyboard as well a way to lower it.

- **Documentation for Events:** Gloria presented what Lynne prepared for the planning/organizing of the haunted hayride as an example for documenting our other events. Discussion. Laura noted that they also have forms at the museum and Vicki noted that PastPerfect has an activity and expense tracking feature. Linda stressed need for getting commitments of time from people as well as reporting on the event planning and follow up. Lynne asked for input from the group.
- **Approve Calendar of Events presented to BOD at General Meeting:** MaryAnn handed out the years HSDV events calendar she has prepared. Laura noted need for change of Sutro School event time. Also noted was to update the RR meeting held on first Wednesday of the month at 5:30 pm. Mabel suggested the addition of a couple more events: June 16 - Pony Express Territory re-Ride and the July 1st - 30 year anniversary of Life Magazine designation of Highway 50 as the Loneliest Road.
- **Museum Transfer Document:** Gloria asked if it has been put in the museum. Gloria said it has been approved. Pat said it needs a number and will be inserted in the file. Linda will add to web site
- **Laser Color Printer:** Gloria says it has been setup and the HP printer now has a new yellow cartridge and is ready for copies and scanning. The old printer was offered for sale (may put in rummage sale) but needs toner cartridge.
- **Duties for Board of Directors and Curator:** Mabel reported on the working BOD session held on Feb. 29th. She took a list prepared by Pat and added some suggestions. The rough draft was sent out to Laura, Lynne, and Gloria resulting in the (revised 3/3/16) list she presented to the group. After discussion changes suggested at the BOD meeting were; at item 2 cross out *working group* after the word committee and add 'and other volunteers' At item 3; After the word accessioning change the words *working group* to 'committee and other volunteers' and add 'and other volunteers' to follow the second use of the word committee. Mabel made a motion to accept the list as revised. Lynne seconded, all in favor, none opposed, no abstentions. Mabel has not yet made a list of Board membership duties.

NEW BUSINESS / UPDATES:

- **Update / revise bylaws:** After discussion Lynne made a motion to create an ad hoc committee on bylaws not to exceed five members and will include three Board members one of which is the President. Laura seconded. Motion amended to appoint committee today after discussion, all in favor, none opposed, no abstentions. After discussion Stony made a motion to approve the Board members appointed today; Gloria, Mabel, and Lynne with other members appointed at the General Membership Meeting. Laura seconded, all in favor, none opposed, no abstentions.
- **School History Presentation:** Vicki reported on the possible upcoming school event (April or May) that she and Laura will hopefully present again this year with help from Barbara Peck who started program 10 years ago. The presentations are made to the fourth grade class at the Dayton, Sutro, and Riverview Elementary Schools. Vicky requested that the schools get back to her no later than the 22nd. Barbara had made a history time line book that Vicki will be using for reference in making the time line. Okay given again for this event by the Board this year.
- **Audit of Books:** A motion was made by Laura for Gloria, Pat, Lynne and Gene Kinney to get together for the audit of the HSDV books and report back to Board. Bernie second, all agree, no opposed, no abstentions.
- **Other Organizations Events:** Lynne expressed concerns about how we use our membership email list. In addition to our own events should we inform our members about other events of a historical nature in the area? Also discussed was the sharing of the actual list with other organizations. After much discussion and confusion of how the HSDV should use its membership list a motion was made by Laura to no longer use our email lists to send out events for other organizations. Bernie seconded, two opposed, one abstention, motion passed. Stony suggested adding other organizations events of historical nature to our Docent Newsletter once a month. Mabel suggested putting item on next weeks agenda.
- **Upcoming General Membership History Moment:** Laura will talk on Mormon Apostates and their ties to Dayton.

MISCELLANEOUS COMMENTS:

- New member Arlene Heber was introduced. She is an Anthropologist trying to buy and restore the Union Hotel.
- Vicky informed group on a tour offered to the Society on April 5, 10 am to the St. Mary's Art Center with Pat offering a tour of the St. Mary's Church on the same afternoon. A signup sheet will be at the next General Membership meeting.

ADJOURN: Motion made by Bernie and seconded to adjourn at 1:30 pm. Motion passed unanimously.

Respectfully submitted,

s/s: D. L. Dukleth

David Dukleth, Secretary HSDV

Approved by the Board: April 13, 2016

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