

HISTORICAL SOCIETY OF DAYTON VALLEY
MINUTES – BOARD OF DIRECTORS MEETING

April 13, 2016

The monthly Board of Directors Meeting was held at the Dayton Valley Community Center, Dayton NV.

Meeting was called to order at 10:32 am by President Gloria Manning followed by the Pledge of Allegiance

Board Members present: Gloria Manning (Pres.), Mabel Masterman (V. Pres.) David Dukleth (Sec.), Lynne Ballatore (Tres.), Stony Tennant (Dir.), Laura Tennant (Historian), Patrick Neylan (Museum Curator), Bernie Allen (RR Group Dir.), John Crowley (Dir.) **Other members present:** Steve Knowles, Linda Clements, Phyllis King, Gretchen Arndt, Elaine Bergstrom, MaryAnn Sichak, Vicki Kinney.

MEMBERS COMMENTS: Those wishing to speak during this time are asked to state their name for the record in order to be given the opportunity to get something on the agenda for the next meeting or to move forward an agenda item. Time will be limited to three minutes.

Gloria added two items to the agenda; volunteers for grounds cleanup are needed and a request from Phyllis for hasps in order to lock up a building. Gloria also clarified the issue of when members can speak at meetings. Questions and comments will be taken from members *after* the Board has finished discussing a motion.

APPROVAL of MINUTES:

- In reference to last month BOD minutes; Stony noted that the motion making process and motion summary process should be made clearer and more concise for ease of record keeping. Linda asked that 'Nevada' be added to 'CC Appeal' when referring to that newspaper. She also noted that under RR Depot Committee Reports, that she was the one attending the Dayton Valley Days meeting. In the Depot the paneling removal is to be done in the main room and that it isn't related to the roof leak. Linda, as the Depot restoration manager, will be working with Stony and John in relation to forth coming grant money. The 'Stony' shed was also known as Ding camp. Also one name misspelled and corrected. Minutes approved as corrected. Linda and Mabel will get copies when changes are completed.

TREASURER'S REPORT:

- Lynne presented her Treasurer's Report for March detailing HSDV Income and Expenses. Starting Balance March: \$7,696.05, Income: \$1,186.26, Expenses: \$458.21; Ending Balance: \$8,424.10. No problems found in the financial audit conducted by Pat, Gene, Lynne, and Gloria. The outstanding check to Silver City Historic Preservation Society was again reviewed. Background: On May 9th, 2015, the Historic Schools of the Comstock Tour sponsored by Dayton Valley Historical Society, the Historic Fourth Ward School & Archives and the Silver City Historic Preservation Society, was held to celebrate Historic Preservation and Archaeological Awareness Month. The tour began at the 1865 Dayton Grammar School (present Museum), which was celebrating its 150th birthday that year. The second stop was at the Silver City Schoolhouse, originally built in 1867. The tour ends at the Historic Fourth Ward School & Archives in Virginia City, completed in 1877. Organizers and tour guides were Laura Tennant, Dr. Ron Reno, and Barbara Mackey. The HSDV took the money and distributed it three ways. Mabel made motion to void check and write a new one, Laura seconded it, all approved, none opposed, no abstentions. No action required on treasures report, filed for audit.

CORRESPONDANCE:

- Lynne received a flyer on printing, info on new books for museum professionals, and info from Data Graphics. She also received news from the Douglas County Historical Society. They are doing a presentation titled Bloomers, Bustles, and Bows, the History of Unmentionables. A list of donors to the HSDV along with cards sent in Del Minor memory was given to the Secretary in preparation of a letter from the Secretary to the family.

PRESIDENT'S REPORT:

- Gloria added an item to the agenda 'Appoint Bylaws non board committee members', placing it below The Accessioning Policy item in the Agenda.
- Gloria reminded people to turn off or otherwise silence their cell phones during the meeting. She added that according to the bylaws all final decisions for the Historical Society Committees and standing committees will be approved by the BOD before proceeding. The chairman of the committee will need to provide a report to the Board at our monthly meeting. She also recommended that at our General Membership Meeting we not conduct BOD business. We should just report actions. Discussion followed and summarized by Mabel. She reported that when she was president

MaryAnn had initiated a review of this issue. Together they established that BOD updates would be provided at the General Membership meeting and only basic business that was either initiated by a question from the members in the audience or was an item being referred or referenced for concurrence to the membership.

SECRETARY'S REPORT:

- A new PBS series on area history mentioned as well as a Chautauqua presentation in the area.

OTHER DIRECTOR CONCERNS:

- Mabel made motion to have a formal letter of thanks sent to the 21st Century Tax Consultants for their pro-bono assistance. Through no fault of our own HSDV discovered IRS had terminated our 501(c)(3) tax status in 2011. 21st Century played a vital role with their assistance. Our organization will also offer to give them a HSDV Business Membership for as long as they still own the business. Seconded by Stony, all in favor, none opposed, no abstentions.

OLD BUSINESS/ UPDATES: the first item was added to the agenda and second item moved up.

- **Yard Cleanup at Firehouse, Museum, & Depot:** Phyllis plans a cleanup day on Saturday, April 16th at 9 am. She would like every ones help. Gretchen reported that the rummage sale dates are set for June 17 and 18. It was reported that a hasp has been put on the barn. The box car is not ready for hasp or locks yet. Rental of storage for depot display cases will be considered by the RR committee. Steve reported that weed spraying has been done on the grounds.
- **RR Operation Plans:** Steve reported on an operational track plan to fit in with the movement of the Depot to its final location. He presented a track layout plan showing its planned relationship to the depot. There will be both narrow and standard gauge tracks with track switches. HSDV matching funds will be combined with anticipated grant money. Motion made by Laura to accept Steve's track plan, Bernie seconded it, all in favor, none opposed, no abstentions. Other RR items on the agenda will await Duncan Lee's return. Based on a misunderstanding, (this became an issue in the General Meeting minutes of 4-20) Gloria stated that Duncan was looking for Board approval of Steve's tract plan based on an email she had received while Linda believed he did not want approval but only to have Steve prepare a report. In a related RR item Bernie (later in the meeting) added that the RR cart needs immediate attention to secure. Board noted that the RR Committee has the authority to bring it to the depot at any time convenient with them.
- **Approval of using Robert's Rules:** Gloria asked for formal vote for use of Roberts Rules. Discussion consensus was to adapt the Rules for our own use in our relatively small group. Structural order and voting formality was suggested to be used but in general the Rules are used as a guide line. Mabel read our by-laws which say that meetings shall generally be conducted informally but the president or majority of attending members may request that deliberations be covered by Robert's Rules of Order. Motion made by Laura to follow Robert's Rules as close as possible to begin with and as a guideline with freedom to adapt them as needed, Bernie seconded, all in favor, none opposed, no abstentions.
- **Accessioning Policy on not accepting loans:** Loan forms discussed. The greatest need was expressed by the RR group for loaned items. Laura, Stony, and Bernie would like to see this discussed further in the Accessioning Committee and have a proposal brought to the Board. Linda also wants Duncan Lee's input.
- **Appointment of Non-Board members to the By-laws Committee:** Linda has volunteered but Vicki has reconsidered her previous agreement to be on the committee. Suggestion made to send out an email for other volunteers as well as ask for volunteers at the General Membership Meeting. Motion made by Laura to appoint Linda, seconded by Gloria, all agreed, none opposed, no abstentions.
- **Status of repairs at the Museum:** Overseer of maintenance is Phyllis with Duncan Lee seeing that actual work gets done. Pat will work with Phyllis, Duncan Lee, and Stony. Stony reported on roof leaks and repair process. Museum will be first priority. Kurt Gomez is the masonry contractor working up a price for repair of cracked plaster in museum.
- **Review of Membership Dues:** Vicki had sent out an email concerning raising dues. Mabel suggested waiting until 2017-18 year and suggested an ad hoc committee. Vicki suggested a prorated change in billing for members joining throughout the year. Bernie made motion we table, Stony seconded it with the addition of prorating dues, all agreed, none opposed, no abstentions. Gloria and Vicki will meet to discuss further.

- **Up-date Rummage Sale:** Building for storage of items has not been finalized. Tents will be used on the three days of the sale including setup (June 16, 17, and 18th). She has made a sign-up sheet for people to volunteer for pickup of items, sorting, pricing, setup, sales, and cleanup. Sign-up sheet at next meeting.
- **PastPerfect Training at the Nevada State Museum:** Laura, Vicki, and Gloria will be going to Reno Tuesday, the 19th from 10 to 12. Meet at museum at 8:45. Anyone wanting to join in on the training are to meet at that time.
- **Duties for Board of Directors:** Mabel on March 13th emailed to Board members the duties she had finalized. Comments were taken at that time for additions or changes. She has updated the electronic version of the Handbook.
- **May Historic Month Lectures:** Theme: Historic legacy and how it leads to the future. Laura reported that the May 5th lecture by Steven Saylor will be on two well known local residents. The May 12th lecture is on the 1862 Bluestone Building with a panel presentation. The May 19th lecture by Karen Howe will be on the Dayton Cemetery. The June 2nd lecture will be on the 1870 Union Hotel by Linda Clements. Meet each evening at 7 pm with lecture at 7:15 pm. She handed out a more detailed agenda. Also the Museum will be open all month May 1st-31st, in celebration of Historic Preservation and Archaeological Awareness Month. Stony and Pat will have special exhibits. Hours 11 am to 3 pm on week days, regular hours on weekends.
- **School History Presentation:** Vicki has two schools interested. Tentative dates are May 2nd and 3rd. She will work on a time line presentation with Pat as narrator. She has broken down the time line into different eras. Laura may not be available but Linda may be able to help. Vicki will work with other members and give another update at the General Meeting. She would like additional help and needs to know soon who could help.
- **Forms Committee:** Consensus was to form a committee. Pat will be chairman and make a selection of members to be submitted to the Board.

NEW BUSINESS / UPDATES:

- **Nevada State Bank Clover Go credit card transaction device:** Lynne presented information on a device that when attached to a smart phone will accept credit card transactions and deposit the payment to our account. Device cost about \$30 with about 2.7 % transaction charge, no minimum and no monthly charge. The device charge may be refunded after our trial use. After discussion the consensus was to use on a trial bases. Bernie made a motion to use on a trial bases (2 1/2 to 3 months), Laura seconded, motion passed, one abstention. Suggestion to consider use for rummage sale.
- **Upcoming General Membership History Moment:** Laura plans to make a presentation next week. Subject t.b.a.

ADJOURN: Motion made by Bernie and seconded to adjourn at 1:02 pm. Motion passed unanimously.

Respectfully submitted,
s/s: D. L. Dukleth
 David Dukleth, Secretary HSDV

Approved by the Board: May 11, 2016
 HSDV

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