

**HISTORICAL SOCIETY OF DAYTON VALLEY**  
**MINUTES – BOARD OF DIRECTORS MEETING**

August 10, 2016

The monthly Board of Directors Meeting was held at the Dayton Valley Community Center, Dayton NV.

Meeting was called to order at 10:33 am by President Gloria Manning followed by the Pledge of Allegiance

**Board Members present:** Gloria Manning (Pres.), Mabel Masterman (V. Pres.) David Dukleth (Sec.), Lynne Ballatore (Tres.), Duncan Lee (Dir.), Stony Tennant (Dir.), Laura Tennant (Historian). **Not present:** Patrick Neylan (Museum Curator). **Other members present:** Linda Clements, Phyllis King, Elaine Bergstrom, Andy Sichak, John Crowley. Sign-in sheet available in files.

**MEMBERS COMMENTS:** Those wishing to speak during this time are asked to state their name for the record in order to be given the opportunity to get something on the agenda for the next meeting or to move forward an agenda item. Time will be limited to three minutes.

**MINUTES:**

- Last month's BoD minutes were reviewed. One correction concerning History Moment. Skull is not at the museum. The stone mortar and pictures of the skull are in the museum. Minutes stand as corrected.

**TREASURER'S REPORT:**

- Lynne presented her Treasurer's Report for July detailing HSDV Income and Expenses. Starting Balance: \$12,576.97, Income: \$1,738.95, Expenses: \$575.93; Ending Balance: \$13,739.99. Discussion on needed supplies at the museum. Motion by Lynne and Laura with amendment from Stony to allow up to \$300 for purchase of museum supplies. Elaine and Laura will prioritize the needs at the museum. Stony seconded motion, all in favor, none opposed, no abstentions. Elaine noted that she is working on getting some display cases unlocked. She has made a request for donated time and expertise to open the locks.

**CORRESPONDENCE:**

- Lynne received correspondence from Carson Valley Museum and Cultural Center, Dell computers, and Gem Guides Book Company.

**PRESIDENT'S REPORT:**

- Gloria added items to the agenda as well as dropped items from the agenda. Pat's and Vicki's items dropped since they are absent. Items added relating to museum security bill, museum computer, Grace's service, and appointment of a replacement for Bernie. Gloria also passed on information concerning Mary Barkley who donated items to the museum.

**SECRETARY'S REPORT:**

- Mention made of one new member and one member wishing to be dropped from the email list. Grace's Service this Saturday noted.

**OTHER DIRECTOR CONCERNS:**

- None

**OLD BUSINESS/ UPDATES:**

- **Vote/send out survey on changing membership meetings to quarterly:** Consensus to leave as is for this year and plan on quarterly meetings for 2017. Motion made by Stony to use the remainder of this year to make plans in preparation to hold quarterly meetings next year. General membership to be notified of changes giving Board time to get their input. Laura seconded motion, all in favor, none opposed, no abstentions. Motion passed.
- **Items that have been accessioned for Board approval:** Laura asked Board for approval of her list sent out a couple months ago. Motion from Mabel to approve the latest list that carries us through item 17 on 1-27-2016. Laura seconded motion, all in favor, none opposed, no abstentions. Motion passed. Linda requested a copy.
- **RR Depot Committee Report and Railroad Days:** Duncan first gave a brief report from his wife, Kathy who is the Chair for the Christmas Dinner. The date has been set for December 3rd. The Community Center and kitchen have been reserved and she will be meeting and choosing from two or three caterers. A white elephant gift exchange also considered.

- Duncan continues to work on grounds cleanup in preparation for Railroad Days. Patrick's Media has video footage for Television Ads this year and there will be additional newspaper and radio advertising. Banners and T-shirts mentioned. He also reported that there is the possibility of having a choice of four speeder cars put on display. There will also be another car with operator for giving rides. Duncan also reported that the zoo shed may not be completely removed before the event. Linda mentioned that a Clamper group working on cabinets in the depot may be able to assist with the shed. The shed wood will be preserved. We will be using the same PA system as last year. Music is lined up. Linda will be pushing for NDOT Grant funding by making a presentation/proposal to the upcoming Carson Area Metropolitan Transportation Committee Meeting in Carson City. She hopes to receive 'points' towards her NDOT proposal.
- **Report on Historic Marker unveiling at Depot:** Duncan reported on the Depot Historical Marker dedication. Thanks to all attending and for providing drinks and watermelon. It was a very successful event. Pledges sang Home Means Nevada. The Clampers declared the event in their understated manner as 'SATISFACTORY!!!'.
- **Membership Renewals:** Gloria reported for Vicki that 31 people have not renewed. Many have moved away. Lynne reported that there are 37 individual, 17 couples, and 2 business memberships. Mabel reported 148 people total.
- **Nevada State Bank CloverGo credit card transaction device:** Training for museum workers discussed.
- **Bylaws Committee - progress:** Lynne reported that the work is going good. They are working on a section of the Board Handbook at a time. After the section on committees they will move on to meetings.
- **Alarm not being set at museum:** Two people were having problems. Gloria has worked with one of the members. Andy suggested a card that members could carry to remind them of the procedures. Stony stressed training with Pat.
- **Board appointing Accessioning Committee and parade chair:** Mabel made motion to appoint Laura as Accessioning Committee Chair and Board Liaison to the Accessioning Committee. Lynne seconded, all in favor, none opposed, no abstentions. Motion passed. Gloria will be involved in 'Chairing' the Nevada Day Parade and making contacts. Kathy had volunteered for the Christmas Party Chair at the last General meeting. Lynne made motion to accept Kathy Lee as Christmas Chair, Laura seconded motion, none opposed, no abstentions. Motion passed. Lynne made motion to accept Gloria as Parade Chair. Laura seconded, all in favor, none opposed, no abstentions. Motion passed. The need for a Chair for the Haunted Hayride will be brought up at the General Membership meeting.
- **Member Appreciation Picnic August 20th:** Bring a pot luck dish at 2 pm. Other items will be supplied. Will be hosted and held at the Tennant residence in the Dayton Valley Ranches at the end of Dayton Valley Road.
- **Suggested Code of Ethics and Board policy statements:** Mabel had sent out a sheet entitled Non-Profit - Board Member Responsibilities. Gloria made a motion to add this as tab #4 - Non-Profit - Board Member Responsibilities in the BoD Handbook. Mabel seconded it, all in favor, none opposed, no abstentions. Motion passed. Discussion followed on use of email to discuss issues (code of ethics). Mabel also presented a 'FYI' draft of a letter she plans to send out concerning election board procedures.

#### **NEW BUSINESS / UPDATES:**

- **Bill for museum security system call:** Discussion on the bill sent to the County and paid by them totaling \$668. Consensus is to get all the facts from members involved and elect a point of contact between the County and the security company. Mabel moved to appoint Stony and Duncan as co-chairs on a special committee to handle this issue and report back to the Board. Lynne seconded, all in favor, none opposed, no abstentions. Motion passed.
- **Grace's Service:** It will be held at 10 am this Saturday at the Calvary Baptist Church in Dayton. Reception following with a Pot luck at the Dayton Valley Community Center. Laura opened pot luck up to all who wish to bring food.
- **Computers at the museum:** Gloria's son has set up a new computer in the front office at the museum. It is wireless with internet service and you also can print to the Canon printer. Gloria asked Board to reward her son's work with a few T-shirts from the museum. All agreed.
- **Replacement for Bernie:** Phyllis has expressed interest in Bernie's Director's position. Mabel suggested the appointment of Phyllis, she agreed.
- **Upcoming General Membership History Moment:** Laura; TBA.

#### **MISCELLANEOUS COMMENTS:**

- Laura reported that on August 25th at 7 pm she and Stony will be making a PowerPoint presentation on the Dredges of Dayton at the Silverland Inn and Suites in Virginia City. No cost.

**ADJOURN:** Motion made by Laura and seconded to adjourn at 12:48 pm. Motion passed unanimously.

Respectfully submitted, s/s: *D. L. Dukleth*

David Dukleth, Secretary HSDV

*Approved by the Board: September 14, 2016*

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