

HISTORICAL SOCIETY OF DAYTON VALLEY

MINUTES – GENERAL MEMBERSHIP MEETING

February 18, 2015

The monthly General Membership Meeting was held at the Dayton Valley Community Center, Dayton NV.

Meeting was called to order at 12:30pm by President Linda Adams.

Board Members present: Linda Adams, Linda Clements, Mabel Masterman, Grace Ricci, Gretchen Arndt, and Sheila Hodach. **Members present:** 29. (Sign-in sheet: see Minutes Files.)

FLAG SALUTE:

- Business commenced after the Flag Salute.

HISTORY MOMENT:

- **Dayton Cemetery – current activity, future plans:** Our guest, Mike Workman, Lyon County Utilities District, gave a brief overview of Dayton Cemetery's past history, gave an overview of more recent infrastructure activity, and went on to present an outline for a long term project to verify and digitize grave site information. He noted they are finding current records have about a 15% error rate. Additionally, all grave plots in our Cemetery are being verified as to whether they're occupied or not, therefore, it's currently a work in progress. Mike was invited to return to present progress updates, perhaps close to year end. Additionally, he noted it would be a benefit having community involvement helping to maintain the cemetery, similar to "Adopt a Park"; however exact and defined guidelines would need to be established.

MINUTES:

- A motion was made and seconded to approve minutes of the January 21, 2014 General Membership Meeting as presented. Motion passed unanimously.

TREASURER'S REPORT:

- Grace presented historical society income and expense year end totals for 2014. She explained we had a carry over balance on the books from 2013 which might seemingly lead one to believe there were more expenses than income for year 2014.

CORRESPONDENCE:

- A folder containing communiqués not requiring action was circulated during the meeting. Members have the option to view folder contents (or not) as folder goes around.

BRIEF REPORTS:

- President, Linda A. reported about 7 members helped clean out Museum "store room" on Monday, February 16th. Items yet to be accessioned were relocated to the "research room". After a 3 month "trial period the board will evaluate reorganization of supply store room and address any issues.
- As Secretary, Mabel reported board held an executive workshop addressing functions of the 2015 RRWG. The objective: to ensure board members were in unison concerning RRWG purpose and parameters.
- Reminder: *Nevada Women's Legacy Community Art Quilt* is being displayed March 16th thru April 1st at the Nevada Legislature Building, No arrangements are pending for a structured HSDV event, however it was thought some of us might like to get together and carpool.
- Reminder: HSDV has a policy giving a 15% discount on purchases from our gift shop to society members.
- Mabel reported that during February 11th BOD meeting a "financial" policy established for scrapbook costs for 2015 Scrapbook and all scrapbooks thereafter was established. Costs are capped at a maximum amount of \$100.00 per year. Prior to spending additional society funds the board must first give preapproval; OR "personal donations" to pay for additional supplies would be acceptable. It was noted that original Scrapbook Parameter Policy, established in 2005, is silent on cost issues. Motion passed unanimously.

OLD BUSINESS / UPDATES:

- **Museum opening for season:** Pat Neylan, Museum Curator, confirmed the Museum will open for the season on Sunday, March 1st. A general clean up day at the Museum is being held Friday, February 27th and will probably include some light outside work (weather permitting).
- **Artifact accessioning:** Tuesday, February 25th will be an "experimental day" to "mark" previously accessioned, but not yet marked, artifact items. Subsequently, additional computerized recordation records will be done. There will be no marking for textiles, paper or photos will be done at this session.

- **Current Status C&C Depot:** Linda C. reported costs for installing power pole on Depot property have been paid. We're waiting for NV Energy to schedule the job. In a brief overview she noted HSDV was recently granted \$7,500 to do an expanded study on Depot structural roof supports. A total of \$52,500 grant money, plus additional archaeological assistance, is available to us as we start Depot rehabilitation. Additionally, Bernie Allen and Steve Knowles have come up with a plan to modify a small 1950s shed (on skids), a typical Railroad shed. It was built by Chester Barton out of used lumber. With slight modifications the section car can be stored inside. County has given verbal concurrence for project; verbal concurrence from CHD representative has also been secured. Linda C, representing HSDV, is authorized to file necessary documents on our behalf seeking formal approval for adaptive reuse of the shed.
- **Book Project "party":** Dayton's Meet & Greet the Lyon County "Women of Achievement" featured in a special Nevada 150th Anniversary book will be held @ the Museum, March 22, 2015. It's being during our monthly "4th Sunday" 1:00 pm until 4:00 pm. and hosted by Vicki Kinney and Linda Clements.

NEW BUSINESS:

- **Computer Security policy implementation:** Lynne Ballatore gave an overview of a computer enhancement project she's currently pursuing along with Jenny Dodds. HSDV computer has various categories; Administration, Financials and a stand-alone member access category'. It's a work in progress; however, as time goes on other record keeping enhancements may be added.
- **HSDV Webmaster(s):** Currently Linda C. and her son are our webmasters. At their suggestion it was agreed that Lynne Ballatore and Jenny Dodds be designated back-up Webmasters.
- **Costco card, policy & parameters:** Processes for bulk supply purchases, storage, shelf stock and requirements, etc. were briefly presented. At its February 11th board meeting a motion was made, seconded and passed unanimously to secure Costco card(s) in HSDV's name per the following policy: a.) HSDV will only get 2 cards; b.) Treasurer and President are to be the authorized card users on organization's behalf; c.) Treasurer will retain physical possession of both Costco cards; d) either the Treasurer *or* President *must* physically accompany whoever is purchasing supplies at Costco (President, when purchasing supplies, may assume "go-for" role); e.) "in-charge" inventory person must be physically involved and report back to the board.
- **HSDV supplies, purchases & related inventory:** Lauri Emerich gave an overview of processes and parameters for various supply purchases. She noted we're geared towards working within parameters, yet maintaining the ability to be flexible. Phyllis King, overseeing operation of Museum gift shop and property maintenance briefly presented current statuses. She noted all items currently for sale in the gift shop have been inventoried and priced.

MISCELLANEOUS COMMENTS FROM MEMBERS:

- 1.) Bernie Allen, Steve Knowles and friend have laid additional track on Depot property. This will allow running of both the section car and a (borrowed) handcar at the same time.
- 2.) Sheila noted several vacancies in Museum docent coverage are available and need to be filled.
- 3.) Schedule for Laura's upcoming history book indicates books will be done around July 13th. Book signing event being held at Dayton Valley Community Center, in late August.
- 4.) A reminder about Civil War Soldier Memorial HSDV is hosting Sunday, June 7, 2015, 2:00 pm, Dayton Cemetery.
- 5.) Several ideas for securing volunteers to help redeploy the Depot zoo shed were made.
- 6.) A first time visitor present at our meeting was welcomed.
- 7.) HSDV received a very generous monetary donation from the Cipriaoni Family. Donation was made in appreciation for all the time and effort Laura put forth helping them research family information.
- 8.) Please let a board member know if you want something on agenda or have similar requests.

ADJOURN:

- A motion was made, seconded and unanimously passed to adjourn at 2:00 pm.

Respectfully submitted,

s/s M. E. Masterman

Mabel Masterman, Secretary

Minutes approved by the Board MARCH 18, 2015

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