

HISTORICAL SOCIETY OF DAYTON VALLEY MINUTES – GENERAL MEMBERSHIP MEETING

February 17, 2016

The monthly General Membership Meeting was held at the Dayton Valley Community Center on Pike Street, Dayton, NV.

CALL MEETING TO ORDER

- Meeting was called to order at 12:30 pm by President Gloria Manning followed by the Pledge of Allegiance. Business commenced after the Flag salute. The Agenda for today's meeting as well as the financial report were handed out.

Board Members present: Gloria Manning (Pres.), Mabel Masterman (V. Pres.), Lynne Ballatore (Tres.), David Dukleth (Sec.), Laura Tennant (Historian), Pat Neylan (Museum Curator), Duncan Lee (Dir.), Stony Tennant (Dir.) **Other members present:** Steven Knowles (RR Operations), Linda Clements (RR Depot Restoration), Phyllis King (oversee maintenance). Elaine Bergstrom, MaryAnn & Andy Sichak, Melanie Wilhelm, Shirley Kagel (Sign-in sheet available in Minutes Files).

MINUTES:

- The previous month's BOD meeting minutes were reviewed. A motion was made by Laura and seconded to approve the January 20, 2016 General Membership meeting minutes as presented with corrections. Motion passed unanimously. Gloria, Mabel, and Linda will be sent copies when changes are completed.

TREASURER'S REPORT:

- Lynne presented her Treasurer's Report for January detailing HSDV Income and Expenses. Starting Balance January: \$8,171.36, Income: \$584.40, Expenses: \$268.00; Ending Balance: \$8,487.76. Lynne explained that
- The expense of \$70.00 was for advertising in the VC newspaper (Aug. 1st School House 150th birthday). Lynne also clarified that the \$105.00 income was for additional 2015 garage sale items sold and money collected by Vicki this year. Lynne also noted that Silver City Preservation still has an outstanding check. Laura will send them another email reminder.
- Our list of new Officers' has been updated at the Secretary of States' Office, so Lynne, Gloria, and David now can get together at the bank to change over our checking account.

CORRESPONDENCE:

- Lynne had nothing new to present.

PRESIDENT'S COMMENTS:

- Gloria requested that cell phones be silenced or turned off during meetings. She also thanked volunteers who worked on our events last year. She hopes they will continue this year and be able to recruit additional help. The passing of Delphine Minor was noted. She was a founding member of the HSDV. Linda is collecting memories/antidotes of Del and encouraged others to do the same. Linda asked people to call or send her an email if they have a story or a memory to share so she can compile and preserve them. A condolences card for the family was passed around at the Membership meeting for signing. Lynne added that in lieu of flowers, it was requested that donations be made to the HSDV. She is collecting the money donated in Del's memory. Mabel added that she also keep track of the donors names so that the Secretary can send a letter and listing to the family. Lynne is also continuing to collect money for Tom Parcell's tie plate.

SECRETARY'S REPORT: David had an item that Mabel forwarded.

- Grechen is planning on being at the museum as a docent on the last Saturday of each month. She will also be giving two workshops relating to quilting/embroidering on the last Saturday of May with the making of fabric yo yos using pillow cases and a second workshop the last Saturday in September demonstrating stained glass quilting.

OLD BUSINESS / UPDATES:

- **RR-DEPOT or WORKING GROUP COMMETTE APPOINTMENTS:** Gloria reviewed the nominations made at the previous BOD meeting: Duncan Lee for Chairman, Lynne Ballatore for Vice Chairman, and Linda Clements for Secretary. These appointments are for two years. Any other members who wish to be considered for the positions had the opportunity at this meeting to be considered by a vote of the Board. Steven Knowles requested that he also be considered for the Chairman position. Gloria asked for a Board vote and Duncan carried vote. The Board also formalized the appointments of Lynne for Vice Chairman and Linda for Secretary by a vote of the Board members. Duncan referred to NRS 82-206 as relating to committees of nonprofit organizations and the bylaws article 5 relating to committees; and that the committee consists of these three people, anyone else working will be volunteers. Duncan made a motion for two additional positions. The first position is Carson Colorado RR Depot Restoration and the second; RR Operations. Duncan put forth a preliminary description of duties (to include but not limited to). For the first position; that person would write a plan for the project, write and manage any grants obtained, oversee the actual restoration work, solicit volunteers, assist when necessary. Duncan put forth some of the duties for the second position; write a plan for any or all work to be performed, build, enhance, supplement, reconstruct and operate the railroad facilities and equipment located on the depot grounds, oversee all work mentioned above, solicit volunteers, assist when necessary. Duncan nominated Linda Clements for first position and Steven Knowles for second position. Mabel seconded the motion. A Board vote was taken and all approved of Duncan's choices, none opposed, no abstentions. Stony would like to add restoration *and usage* to Linda's title. A discussion was held on the titles that are to be given Linda and Steven as they hold these two positions.....the term 'manager' was offered. They will decide the titles among themselves at the next meeting of the group.
- **Decisions made at BOD meeting:** Phyllis is to oversee maintenance and will report issues to Duncan who will remain the contact (construction and grounds) with the County. Phyllis will continue with inventory at museum. PastPerfect accessioning software has been approved for purchase for the museum by the Board. This is digital software that can be used on line by others including other museums. Software cost \$1,000.00 for the basics with additional charge for updates. Allowance was made to spend up to \$1,600.00 total. This Thursday Gloria and the Accessioning Committee will be reviewing the package to see what additional software upgrades will be needed. The committee meets at the museum on the 1st and 4th Wednesday plus the 2nd and 3rd Thursday at 9:00 am and will welcome anyone who wishes to help with accessioning. Gloria stated that they will also likely need additional help with the new software package and will be trying to establish parameters to document all events, so chairs of these committee will know what needs to be done. Lynne sent her documentation in for the hayride...will be reviewing. Laura and Duncan will be involved in working a publicity committee as well as book sales marketing. MaryAnn has completed an events calendar....to be reviewed by the Board and then distributed to all when approved. Lynne presented a museum checkout document including HSDV item transfer form. She has sent it out for input and suggestions. Dave will include a note with minutes sent out to those without email to see if they have since connected to email and if they have not do they want to continue to receive the minutes by mail. We are purchasing a new Laser color printer: the Brother MFC-9330CDW for printing flyers, BOD handbook, membership forms, items needing double sided printing, etc. Lynne will be establishing a new Budget & Financial Committee. Board will be reviewing the duties of the BOD as well as museum curator as defined in BOD handbook. BOD's decision to use Robert's Rules of Order to conduct business was tabled. No vote was held.
- **Report on grants for the HSDV:** Duncan reported on the \$8,000.00 grant from the Nevada Commission on Tourism which we used for radio ads and for RR days banners which seemed effective as it resulted in a good turn-out for the event last year. A match to the grant was also met. Part of the grant was used to take video at RR days to be used for TV and CD promotional materials. Duncan went to the Lyon County Room Tax Board in December and got \$750.00 to advertise Historic Preservation Month. He also has contacted KUNR National Public Radio and with Lynne have signed up (\$500.00 of the grant money) for 40 – 15 seconds announcements to promote our events. Duncan also requested \$5,000.00 grant from the Tourism Commission for advertising but was turned down. Television commercials may have to wait. Another grant request will be submitted soon. Pat Ferris of Patrick media has taken lots of video which include recent walking tours of Dayton for use in advertising when we get another grant. Mabel made a motion to accept the advertising Duncan signed with KUNR on our behalf committing a portion of that grant money to promote advertising of upcoming HSDV events. Lynne seconded the motion, all approved, no abstentions.

NEW BUSINESS / UPDATES:

- **Pony Express Territory - Loneliest Road:** Mabel reported on being contacted by Pony Express Territory (PET) regarding an upcoming anniversary promoting Hwy. 50, the Loneliest Road in America. PET areas includes Fernley as well as Dayton, Fallon, Austin, Eureka, and Ely along Highway 50. She was notified of the 30th anniversary of Highway 50 being designated as the loneliest Road in America by Life's Magazine and which passes through the center of PET. The anniversary takes place July 1, 2016. Ways to promote the event were discussed and the group would look over information provided by Bruce Rettig of Charter Advertising/Design which suggested a variety of small give away items. BOD will discuss their offer at the next meeting. Mabel suggested that Stony contact Bruce. Linda suggested our own celebration.
- **Hospitality Committee** Gloria asked for volunteers. Suggestion was made to contact previous members Sheila Hodach and Barbara Madison. No volunteers. No other action.
- **Dayton History Book, Scrapbook** Gloria asked for volunteers to help her with captions for pictures she has collected. Laura and Melanie volunteered to help. Meet at museum. Date not set.
- **Sutro – Elementary School 20th Year Celebration** Laura reported that she and Jack are the selected authors for the Sutro Elementary School's 20th anniversary event, March 24th. There will be a time capsule corner stone dedication event and an academic fair where HSDV history displays can be set up and the Dayton book can be signed and sold. Jack plans to make a large Sutro Tunnel picture that they can hang in the school. He will also present a slide show and may play Mr. Sutro at the fair. The event is open to all schools, so might have about 1,000 people there. She asked for helpers to put up exhibits/displays and suggested period costumes. Jack and Laura also put on a presentation at the Nevada State Museum this morning. Unfortunately they could not sell books.

HISTORY MOMENT:

- Laura Tennant presented the History Moment. She introduced us to Nevada's first female dentist, Helen Mullen Rulison. Her parents arrived in the Comstock area in 1863. Her father worked as a millwright at the Keystone Mill, Gold Canyon. Helen was born in Dayton in 1870. She graduated with a business degree from UNR School of Business and earned a living teaching in Reno. She followed her brother with a Degree in Dentistry from the University of California in the 1890's and opened a practice in Reno and later Goldfield and Tonopah.

MISCELLANEOUS COMMENTS FROM MEMBERS:

- Jack requests to borrow our sound system for use by the Comstock Foundation and their lecture on Woman on the Comstock March 8th at the Community Center. A vote to approve the lending of the items was asked of the Board. Laura moved to approve the lending of the sound system. Duncan seconded it, all approved, no abstentions.
- Phyllis passed on a request from the Ghost Solder Organization for a larger tombstone to be placed on the Civil War veteran Scott Carnal's grave. Linda expressed concern about preserving the old original markers and not discarding or replacing them. Linda will get more information on their plans.
- Stony reported that he and Duncan have made a list of deficiencies at the museum and prioritized them. The roof contact leak to be repaired using flashing is number one on the list, followed by floor sealing, followed by back windows, painting and repairing ceiling in woman's rest room, plaster in main room, painting exposed conduit, repaint walls in main room, cover on swamp cooler, outside work includes weeds and Spring watering issues. Stony asked to be contacted if anyone knows of other deficiencies. Laura suggested using workers/painters through the Court system.
- Duncan called Stanley Alarm Works about putting another monitor out at the garage next to the museum. He also would like to see what a complete system costs for the Depot.
- Phyllis also would like the museum key box to be moved forward for easier access.

ADJOURN: At 2:20 pm the motion was made and seconded to adjourn. Motion passed unanimously.

Respectfully submitted,
s/s D. L. Dukleth

David L. Dukleth, Secretary

Minutes approved: March 16, 2016

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